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ST/AI/373/Add.1
9 September 1992

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Under-Secretary-General for Administration and Management

Subject: PLACEMENT AND PROMOTION*

Addendum

1. The new system of placement and promotion set out in administrative instruction ST/AI/373 of 23 December 1991 provided, in addition to the comprehensive grade-by-grade departmental review, a mechanism for staff to indicate their interest in being considered for vacancies outside their department or duty station. The first partial list of available vacancies was issued by the Office of Human Resources Management, in accordance with paragraph 7 of instruction ST/AI/373, on 16 March 1992 as information circular ST/IC/1992/21. The circular indicated that a number of departments and offices had yet to make their submissions.

2. Because of the restructuring of the United Nations Secretariat, the first phase of which was announced in Secretary-General's bulletin ST/SGB/248, the departments and offices concerned have had to review and revise their staffing tables. Consequently it has not been possible to identify vacancies and to publish addenda to circular ST/IC/1992/21 as planned.

3. In order not to delay the 1992 promotion review further, the provisions of paragraph 7 with respect to the publication of vacancy lists are hereby suspended as regards this review. Any staff who wish to be considered for known or possible vacancies outside their department or duty station may state their interest in a transfer by addressing a letter or telegram to the Office of the Director, Recruitment and Placement Division, within three weeks from the date of issuance of the present addendum, indicating briefly their name, index number and occupational group.

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